LANSDOWNE CRESCENT PRIMARY SCHOOL COMMUNITY ASSOCIATION INC.

MEETING AGENDA

**20 March 2013**

**1. MEETING OPEN - 8.07pm**

Monique Carter, Alexandra King, Ed Glover, Rachel Bain, Jennifer Nizette, Kerrin McKeown, Jennifer Poynter, Kylie Bull, Andrea Mounter, Debby Crespan, Miranda Harman, Kristin Taylor, Georgina Allanby, Michelle Cunningham, Tony McMullen.

**2. APOLOGIES**

Lewina Schrale, Renae Michelin, Mat Healy, Kirsty Healy

**3. MINUTES OF THE PREVIOUS MEETING**

**Motion that the minutes from the previous meeting be accepted.**

**Moved:** Monique Carter **Seconded:** Michelle Cunningham

**4. PRINCIPAL’S REPORT**

Since we last met we have had a busy 4 weeks. The Meet the Teacher BBQ was fantastic and we welcome your support but also your feedback regarding the open classrooms.

Our progress reports have gone home and we are now preparing for Parent Teacher Reports in May and mid year reports in July.

Our values work continues with a real focus across the 4-6 on bullying, what it means and how to get helped and provide help if it becomes an issue.

Our first carnival went very well despite the heat and we thank the amazing support through Lansdowne Café, it was fabulous.

Harmony Day is tomorrow and we are celebrating with our Harmony Hands which are just gorgeous and share our true messages of caring for one another.

As a I mentioned today we have been asked to share our teaching and learning in grammar which is really quite amazing and having such an impact on the students learning and the quality and depth of their work.

We have also been asked by the Australian Institute of Teaching Standards if some of our staff can be interviewed and filmed to demonstrate excellence is science teaching that will be showcased around Australia - again we are very proud! The Land to Sea project was the body of work that attracted this request.

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

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| --- | --- | --- |
| **Action** | **Status** | **Comments** |
| Grade 6 leavers shirts | **Done** | Sale of shirts underway following highly successful Gr 6 cupcake fundraiser. |
| Soccer BBQ/Canteen | **Ongoing** | Lewina to provide update. |
| Older student access to heating lunches | **Done** | Grade 6 students are to purchase a microwave. |
| Andrea suggested LEGO day | **Remove from agenda** | Request noted. |
| School Camps. | **Done** | Monique advised that camps have been booked for:  5/6 Orford  3 Hagley |

**Previous meetings**

|  |  |  |
| --- | --- | --- |
| **Action** | **Status** | **Comments** |
| **Lady Gowrie Proposed Development:**  Motion for formation of Sub-committee  (see Appendix 1)  Moved: Monique Carter  Seconded: Jennifer Nizette  Passed unanimously by meeting.  Those who have attended meetings of the group to date excluded themselves from the vote. | **Ongoing** | Points of discussion:  - formation, membership and processes involved with subcommittee. Current membership - Mat Healy, Kirsty Healy, Gretel Chen, Tony McMullen, Andrea Mounter, Rachel Bain, Kristin Taylor, Jennifer Poynter, Miranda Harman, Kerrin McKeown.  - group has commenced work addressing parental concerns as recorded at February SCA meeting.  - communication with school community. Newsletter’s ongoing reference to Facebook site and website will be key.  - concerns of students. Teachers are providing opportunities for student questions and discussions.  - Lady Gowrie’s OHSC service at LCPS is a highly valued service, integral to the life of many school families. Ongoing thanks to staff there.  - Monique advised that Andrew Wilkie will be joining her for an informal meeting and tour of the school on Monday. Tony McMullen noted that an Electoral Assistant of AW attended the public meeting re LG proposal and was subsequently provided with a copy of the ppt presentation. |
| School office storage - Kristin Taylor to follow up 2013 Term 1. | **On hold** | On hold as a result of Kristin’s work on LG proposal. Will be removed from agenda until advised otherwise by Kristin. |
| Sustainability Grant  (see hard copy of draft budget provided by Monique)  Blinds for classroom – Additional quote requested.  Meeting proposed that SCA provide $3500 (of ($10 000 previously pledged) toward costs of synthetic grass for lower playground. School will provide $5000 toward total cost of $8500 as part of their overall commitment of $10 000.  Motion was not made or vote taken. | **Done**  **Ongoing** |  |
| Transformer in lower playground – John Barclay talking to Rob Grant at Aurora. John has been working with Aurora quite regularly. Have fenced in the top with mesh. Not the optimal solution but further discussion is taking place. | **On hold.** |  |
| Financial write ups of all SCA events | **Ongoing** | Jennifer Nizette and Alexandra King |
| Library update | **On hold.** | To be removed from agenda. Monique will advise if this issue is able to be re-visited and progressed further. |
| Fundraising priority list – More formalised list of requests. Monique to discuss with teachers.  Terrapin maintenance issues around door and cover raised as priority | **On hold**  **Door done.**  **Awning ongoing.** | Monique would like to progress Sustainability Grant planning and expenditure. |
| Door safety in lower school. | **Done** |  |
| Trees in the top carpark to be trimmed. | **Done** |  |
| 2013 Welcome BBQ – 7/3/2013 | **Done** |  |
| Introduction of new staff at first assembly. | **Done** |  |

**6. CORRESPONDENCE**

**Outwards:** None

**Inwards:** Account from Lucaston Park; TSSP&F Notice of AGM and minutes of previous AGM; Fundraising option (? 2014) School Fun Run.

**Moved:** Kerrin McKeown **Seconded:** Alexandra King

**7. TREASURER’S REPORT**

Jennifer Nizette proposed that an additional Financial Report (calendar month) be tabled at monthly SCA meetings. Meeting discussed this and determined that usual reporting will occur at April SCA meeting, while Alexandra and Jennifer seek clarification from the SCA’s auditor.

**Motion that the Treasurer’s Report be accepted with minor amendments. Corrections will be reviewed at next meeting.**

**Moved:** Kristin Taylor **Seconded:** Rachel Bain

**8. SUB–COMMITTEE REPORTS**

**Fundraising:**

Date for Fair set for 8 November 2013. Date for first Fair Committee Meeting to be 5 April 2013, 9.00am. Alexandra to contact Karen Torenius, Maria Casimaty and Kirsty Healy to discuss possible leadership and/or involvement. Michelle Cunningham will look into booking some of the infrastructure/attractions in the meantime to help avoid missing out, whilst committee is being formed.

Quiz Night - many of those on the Quiz Night group are now involved with responses to the Lady Gowrie proposal. As 2013 is also a Fair year meeting was supportive of Quiz Night being postponed until 2014.

**TSSP&F:** No report. No current representation from SCA. Shall be removed as standing item on agenda.

**9. GENERAL BUSINESS**

**Ongoing items**

A. ‘Carbon Footprint’ Grants – full budget expenditure to be provided by Monique when drafted

B. Traffic issues in West Hobart - Miranda Harman continues her involvement around this. Potential impacts of Lady Gowrie proposal will be key features of ongoing involvement.

**Other Items**

Andrea Mounter - Centenary of LCPS in 2015. Will be standing item on subsequent agendas. Amanda Roberts has suggested a grant might be possible. James Boyce is happy to assist/consult but not lead. Kristin Taylor may be able to provide contacts. Historian Henry Reynolds is happy to be involved. Alexandra King to follow-up. Formation of a sub-committee at April SCA meeting?

Jennifer Nizette - would like to raise issue of sun exposure in kiosk when awning is open. For discussion at another meeting.

Kylie Bull - thank you to all those involved in organising public meeting re Lady Gowrie proposal. Meeting provided excellent information to the West Hobart community.

Kylie Bull - query re water tanks. Monique advised that Jenny Dudgeon is working with parent Rob Casimaty looking at provision of water to the school garden.

Rachel Bain - thank you to Alexandra King for her leadership in this complex and busy start to 2013. Thanks also to Tony McMullen and Mat Healy for their leadership and work around the Lady Gowrie proposal.

Kristin Taylor - query to Ed Glover regarding possibility of an Athletics Carnival on a day other than Tues. Ed reported that other carnivals for 2013 are on different week days. Many factors/constraints determine carnival dates.

**10. NEWSLETTER ITEMS**

Lady Gowrie Proposal - channels for information (Facebook, email etc).

Thanks for Café Lansdowne and advise of income from this.

Planned expenditure of SCA funds on synthetic grass as part of sustainability grant matching/expenditure.

Fair committee meeting.

**11. NEXT MEETING** – 17 April 2013

**12. MEETING CLOSED -** 9.45pm

**Appendix 1**

**MOTION TO FORM A SUB-COMMITTEE OF THE SCA**

It is proposed that the SCA officially forms a sub-committee, which will conduct activities for the purposes of opposing an unsuitable development proposal on the site adjacent to the school. It is acknowledged that this sub-committee was proposed and agreed to at a meeting about the development, which was held on 6 March 2013 at which the Principal, SCA President, SCA Vice-President and concerned parents were in attendance. At this meeting it was agreed that the group in attendance could progress matters until the next SCA meeting, where a motion to formalise this sub-committee would be put.

The sub-committee undertakes to consult, communicate and provide information to the wider school community through channels including the website, Facebook page, SCA meetings and the school newsletter throughout the course of its activities.